



Date Received

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Applicant Name \_\_\_\_\_  
(print or type)

Excellent practice in the profession of nursing is based on nursing knowledge, empathy, critical thinking, and attention to detail. Applicants to our nursing education program must consider the accurate completion of this application as their first nursing program assignment. Please read ALL of the application instructions carefully and follow them completely.

Specifically note the following:

- This application is for admission to the Associate Degree Nursing Program. It is a **separate** admissions process from your SRJC admission, and we **require HARD COPIES OF ALL OFFICIAL TRANSCRIPTS\*, TEAS TEST RESULTS\*, AND PROOF OF COVID-19 VACCINATION\*\* ATTACHED TO THIS APPLICATION.** No electronic or separately mailed transcripts will be accepted.
- Complete all sections of this application, compliance with all application instructions is essential, incomplete applications are designated ineligible for consideration for admission. Incomplete applications will not be notified of ineligibility.
- Applications for the Fall 24-Spring 25 cohorts will be accepted beginning October 2, 2023 through 5:00pm February 7, 2024.

\*See Section 2, page 4 for transcripts and TEAS Testing Requirements

\*\*Full COVID vaccination requirement is defined as complete initial doses in 2021-2022 with at least ONE booster in 2022 OR one COVID bivalent vaccination after May 2023.

About the ADN Program

Registered nurses administer nursing care to ill and injured persons. The majority of jobs are in hospitals and clinics, but opportunities are also available in public health, education, and industrial settings. As the population ages and the nursing workforce nears retirement, there is a significant demand for nurses regionally, and in California. **Because of the serious responsibilities of registered nursing, and to fulfill the legislated mandates of the California Board of Registered Nursing, the SRJC ADN program is a very rigorous, sequential, four semester nursing education which requires full-time attendance to meet the required program hours and course student learning objectives.** The successful completion of this major entitles the student to an Associate of Science Degree in Nursing, and eligibility to take the NCLEX-RN, the professional state licensing examination to become a registered nurse.

I am applying for:	
<input type="checkbox"/>	ADN Program <b>APPLICATION RECEIVED BY DEADLINE OF 5:00pm PST February 7, 2024</b>
∅	LVN 30-unit option (only on space available basis – not available at this time)
<input type="checkbox"/>	Transfer Student from another Nursing program (only on a space available basis and completed feasibility evaluation of SRJC program articulation with previous coursework) <b>TRANSFER APPLICATIONS ONLY ACCEPTED September 1 through 30, 2023</b>



## SECTION 2: ADN Program Application Instructions

Please carefully review this information about preparing for application, terms of application, and selection for the SRJC Associate Degree Nursing Program. **Please sign where indicated at the end of this SECTION 2 that you have read and understand the application process, and submit this section with your application.** Further details may be found on our SRJC ADN website at [adn.santarosa.edu](http://adn.santarosa.edu)

### **Preparing to Apply for the ADN Program**

It is strongly advised that all applicants attend a **Counseling Pre-Nursing Information Meeting** (dates are posted on the SRJC Counseling website) and consult with a health sciences counselor at the SRJC Counseling Department prior to beginning the program prerequisites or to have individual transcripts or coursework evaluated. Course substitutions must be reviewed by a Counselor. Program requirements are subject to change and students are strongly advised to consult with their counselor regarding all requirements. The ADN administration/admissions does NOT evaluate individual transcripts prior to application. It is also strongly recommended that students prepare for and take the TEAS test prior to submitting this application.

### **Application Procedure**

1. The ADN Program application is a **separate, hard copy application process**. All completed applications, with unopened official transcripts and/or printed SRJC unofficial transcripts, a copy of official TEAS test results if available (See TEAS Requirements below), and documentation of full COVID-19 vaccination must be received by 5:00pm PST on the deadline date, February 7, 2024. INCOMPLETE or LATE Applications WILL NOT BE ACCEPTED.
2. ALL sections of the application should be completed and submitted for consideration for admission.
3. Applicants will be notified via email of the status of their application on or before June 15, 2024. Any changes in contact information must be reported to the ADN Admissions and Records Evaluation Specialist, Mrs. Donna Green, via her email at [dgreen@santarosa.edu](mailto:dgreen@santarosa.edu). Please do not call or email the Health Sciences Department or Mrs. Green for application status. If you wish verification that your paperwork was received, please mail your application by certified mail with a return receipt or hand deliver to the ADN Administration Office and confirm it is date stamped as received.
4. **MAIL** the completed application – with a return receipt requested – postmarked on or before February 7, 2024 to:

**Health Sciences Department – ADN Program Application  
Attention: Donna Green, Admissions and Records Evaluation Specialist II  
Santa Rosa Junior College  
1501 Mendocino Avenue  
Santa Rosa, CA 95401**

5. **HAND DELIVERY.** Applications will only be accepted until Friday, February 2, 2024 at the following location and times:

**Santa Rosa Junior College Race Building  
ADN Program Administration Office, 3rd Floor, Room 4093  
Thursdays and Fridays 9:00am to 3:00pm  
(Holidays excepted)**

### **ADN Admissions Selection Process**

The provisional admission of ADN students is based on the completed application, the Community College Chancellor's Office qualification screening criteria, student space availability, and random lottery results.

1. For all applicants, qualification screening for admission will be based on a probability of student success score. The score will be determined by a formula using the following four criteria:
  - a. Overall College GPA for the past five years (note: if less than 24 units have been completed in the past five years the full college GPA will be used)
  - b. GPA in English 1A (or equivalent course) which must be completed prior to applying for the nursing program.
  - c. Overall GPA within the Core Science prerequisites (anatomy, physiology, and microbiology). Statistical weighted points are deducted for each Core Science repetition.
2. If there are more qualified candidates than 60 student spaces for each semester, all screened candidates with a **probability of success score of 80%** will be selected for provisional admission by a randomized lottery.
3. Completion and documentation of all prerequisites is verified submitted official college transcripts from non-SRJC institutions or a copy of unofficial SRJC transcripts. *"In Progress" grades WILL NOT be accepted.*
4. All required prerequisites must be completed with a grade of "C" or better.

### **TEAS Testing Requirements**

In addition to completion of course prerequisites, all provisionally accepted applicants must meet eligibility requirements for admission that includes completion of a current version of the ATI TEAS exam with a score of 62% or higher.

- If TEAS has been taken, an unofficial copy of the first TEAS test taken should be submitted with this application. **The composite TEAS score submitted is \_\_\_\_\_%.** For this 2024-2025 application cycle, the earliest score we will accept is the first TEAS taken after October 2, 2022. There must be 6 months between TEAS testing taken to remediate scores below 62%.
- Students who achieve a probability of success score of 80% but submit a TEAS score of less than 62% with their application will still be included in the lottery, however if selected will not be eligible for provisional admission until remediation is completed and a score of 62% or better is achieved with the next TEAS taken. Remediation must be completed in compliance with the offered contract terms.
- Students who do not submit a TEAS score with their application but qualify for the lottery and are selected for provisional admission **MUST** submit a copy of their official TEAS score with their Provisional Admissions Acceptance form by the acceptance deadline stated in the provisional Admissions Packet.

### **Provisional to Confirmed Admission**

Students selected by the lottery and accepted with provisional admission must satisfy ALL additional requirements to confirm admission space for their selected semester start by the stated deadlines indicated in the provisional admission packet. Because of area hospital policies, students who are provisionally accepted are **required to have all health requirements met, including full immunizations, a clear background check, and a clear drug screen** prior to acceptance into the program. There are no exceptions to this policy. Hospitals have the right to refuse students placement if unvaccinated, demonstrate drug use, or with criminal convictions. Students who are restricted from area hospitals will not be accepted into the ADN program because course/program objectives cannot be met. Please refer to the Health Requirements and Background and Drug test policy on the ADN website for further information.

**Are you able to submit a clear background check and drug test?**  Yes  No

Licensure Note: The California Board of Registered Nursing may deny examination for licensure/RN licensure to anyone who has been convicted of a felony or misdemeanor. The California Board of Registered Nursing will also request a valid social security number or federal identification number as a requirement for licensure.

### **Signature of Admissions Policy Acceptance (required)**

I understand and will comply with all of the stated program requirements for preparing for application, the terms of application, and selection process for the SRJC Associate Degree Nursing Program.

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Signature

Print Name

Date

### SECTION 3: College Coursework Validation

The coursework listed must be accompanied by ALL validating official college transcripts, submitted with the application in order to be considered for admission.

In order of recency, list colleges/universities currently and previously attended. Continue on a separate sheet if necessary.

Name of College/University	Semesters/ Years Attended	Units Completed	Overall GPA	Degree? Y/N

### Prerequisite Validation

Prerequisites or Equivalents	Course Name & Number	College Attended	Semester & Year Completed	Grade Earned
<b>MUST be complete before application to ADN program:</b>				
Anatomy 1				
Physiology 1				
Microbiology 5 or 60				
English 1A *				
Food and Nutrition**				
Psychology 1A, 4, 7, 8 or 56**				
<b>BRN Required Classes** (Must be taken before graduation/application for licensure****):</b>				
Communication 1, 3, 5, 6, 7, or 60***				
Anthropology 2, 21, or Sociology 1, 2, 10, or 30***				

\* Only a college transferable reading and composition course (English 1A or equivalent) will be accepted to fulfill the English prerequisite requirement.

\*\* Food and nutrition course prerequisites must be equivalent to FDNT 62 or FDNT 10 and include a diet therapy component; Psychology courses must be equivalent in content with the listed SRJC courses.

\*\*\* These BRN required courses & all GE courses required for the ASN degree must be completed before the student can be certified to the BRN for approval to sit for NCLEX-RN examination. Please refer your prerequisite course and transcript questions to the SRJC Counseling department.

\*\*\*\*The student should check with Counseling or the articulation agreements on the SRJC website to determine the validity of course substitutions prior to requesting course substitutions online.

## SECTION 4: Application Checklist

Please ensure that you submit all items listed on this checklist. Applications with missing information will be deemed incomplete and will not be considered for admission.

### College Transcripts

- Unofficial** printed transcripts from Santa Rosa Junior College **ONLY**
- Official** (sealed) transcripts from colleges other than Santa Rosa Junior College *must be submitted with this application. It is the student's responsibility to request transcripts from other institutions and submit them with this application.*
- If you are provisionally accepted and not a current SRJC student, also submit an application and official transcripts to SRJC Admissions and Records for college admission and obtain a SRJC student ID number.

### ADN Program

- Completed and signed Application Packet (all Sections)
- Transcripts as described above
- Copy of Official TEAS Test Results if available (see Section 2, page 4 TEAS Requirements)
- Documentation of full COVID-19 vaccination status – copy of card or physician validation
- Immunization/Background Check and Drug Test Acknowledgement
- Demographic Sheet (used for statistical analysis only)

### ADN Transfer (admissions on a space available basis only)

- Completed and signed Application Packet (all Sections)
- Transcripts as described above
- Unofficial TEAS Test Results
- Nursing Course Syllabi from transfer institution for all courses completed
- Official Letter from Dean/Director of transfer nursing program indicating student is in good standing for progression in previous program. Must be stamped with college seal.
- Immunization/Background Check and Drug Test Acknowledgement
- Demographic Sheet (used for statistical analysis only)

### 30 Unit Option (not currently offered)

- Copy of LVN license
- Completed section 1 of application
- Do not submit transcripts
- Immunization/Background Check and Drug Test Acknowledgement
- Demographic Sheet (used for statistical analysis only)

## SECTION 5: Applicant Attestation and Signature

I have read the application and understand the eligibility criteria for admission into the ADN program. I have reviewed the ADN application and understand that if I am granted provisional acceptance into the ADN program, I must meet all of the requirements outlined in the provisional acceptance letter by the established deadline or my acceptance will be revoked. I certify under penalty of perjury that the statements in this application are true to the best of my knowledge and ability. Falsification of information on this application will be considered grounds for dismissal.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date



**SECTION 6:**

**Associate Degree in Nursing  
Immunization Status/Background Check/Drug Screening  
Acknowledgement Form**

Immunization requirements and the use of background checks and drug screens on individuals working in clinical settings are a means that agencies use to help protect their clients/patients. Clinical agencies have the right to establish criteria that would exclude a student from placement at their facility. Policies for student participation are often different than those for employees due to institutional liability. COVID vaccination status is required upon application.

I understand that immunization status and/or the results of my Background Check/Drug Screen document (an 'alert'), may exclude me from placement at a clinical facility. This could result in my ineligibility for admission (or progression) in the Nursing program. I have read and understand the policies and procedures related to mandatory Immunizations and the Background and Drug Screening processes for pre-admission and progression through the Nursing Program.

I understand that it is my responsibility to discuss any immunization issues and alerted check/screening results and their implications with the Director of the Nursing program.

I authorize release of immunization status and the results for criminal background and drug screening to clinical facilities contracted with Santa Rosa Junior College for clinical practicum.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_



**SECTION 7:**

**Demographic Survey  
(Confidential Use Only)**

This information below is requested for compliance with United States Department of Education reporting procedures, California Chancellor’s Office nursing grant funding, and the annual California Board of Registered Nursing program survey. This data is used for statistical purposes **only** and it is **not used for selection purposes**. Thank you for your assistance in capturing this essential program data.

**Ethnicity** (Please check one)

- American Indian/Alaskan Native (1)
- Asian/Pacific Islander (2)
- Black (not of Hispanic Origin) (3)
- White (not of Hispanic Origin) (4)
- Hispanic (5)
- Filipino (6)
- Other (specify) \_\_\_\_\_ (7)
- Decline to provide (8)
- Mixed Race (9)

**Gender** (Please check one)

- Male
- Female
- Other Designation \_\_\_\_\_

**Age:**

**Disability Resources Accommodation Required?**

- Yes
- No

**Date of Birth:**

**Primary Language** spoken at home: